

Punjab State Electricity Regulatory Commission
SCO No. 220-221, Sector-34-A, Chandigarh.

No.12/2016/12

VACANCY CIRCULAR

Applications are invited from eligible persons for a vacancy of Sr. AO-cum-Secretary on deputation/contract basis. The details of qualifications, qualifying service and nature of experience prescribed for the post is as under:-

Sr. No	Post	Minimum Qualification and Experience
1.	Sr. A.O-cum-Secretary	<p>a) <u>Minimum Educational Qualifications</u> CA/ICWA/CFA/CPA or MBA in Finance Or Bachelor's Degree in any discipline from a recognized university and should have passed Sectional Officer Grade examination conducted by CAG of India or SAS examination conducted by the State Government/ PSPCL or similar entities:</p> <p>b) <u>Qualifying Service:</u> Serving/Retired Officers of the Central/State Government or PSU under State/Central Government having experience of working as accounts Officer or equivalent in the pay scale of Rs. 15600-39100+6600 Grade Pay. or Minimum 5 Years regular service as AO or equivalent posts.</p> <p>c) <u>Nature of Experience</u> Having knowledge of State/Central Government Accounting procedure such as the procedural details for budget, drawing and disbursement, receipts and payments, statutory recoveries, fund etc., their accounting and the financial control.</p>

Pay, Allowances and other terms & conditions

The pay, allowances and other terms & conditions will be as per Punjab State Electricity Regulatory Commission (Appointment & Service conditions of Employees) Regulations, 2015 notified vide Notification dated 24.12.2015 available on Commission's website www.pserc.nic.in.

The selection will be made by the Selection Committee keeping in view the suitability for the post on the basis of qualifications, qualifying service and nature of experience. The Selection Committee will be constituted by the Chairperson. In no case shall the weightage of interview for the selection will be more than 12.5%.

The term of appointment shall be as per the Regulations, however, initial period of 6 months will be on probation during which the services can be terminated at any time without serving any notice.

Applications complete in all respect and supported by photocopies of all certificates related to educational qualification, qualifying service, nature of experience be submitted to the undersigned latest by 20.01.2017. Serving employees should submit their applications through proper channel with an advance copy to the Commission within specified period. Applications received late or without supporting documents shall not be considered.

Secretary